

4th August 2010

Clere Bookkeeping Services
The Beeches
2 Greenways
Newbury
Berkshire
RG20 9TD

Dear Vicki

I wanted to write to express my appreciation for the manner in which you have handled the affairs of the clients I have referred to you.

They have all been delighted with the work you have carried out for them and has compliment the service we offer them in completing the year end statutory accounts.

I would not hesitate to continue to recommend your services to our clients in the future.

Also you have done an excellent job in training to of our junior members of staff in sage, not only did you make it more interesting for them but they have come away with the confidence to discuss sage issues with clients. Thank you for all your hard work and we will continue to use your services for sage training in the future.

With kind regards.

Yours sincerely,



Ruth Hardman ACCA